



Sickness (Child) Policy

June 2025

Status: Active

Review date: June 2026

The Group is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Please note that within this policy, the term 'staff' is used to cover all employees, volunteers, work placement trainees and trustees.

1.0 Sickness Policy

If a member of staff is concerned about a child who seems to be unwell, they must report it to the Manager.

A child running a temperature should have their top clothing removed and also their shoes and socks and attempts should be made to cool them down. If a parent/carer has signed a medicine consent form for that day for Paracetamol to be given, this will be administered parents will be contacted – in line with the Emergency Calpol Policy.

If a child continues to be unwell or their condition gets worse the Nursery Manager, Deputy or Third in Charge will inform the child's parent/carer by telephone. Parents will be advised to contact their G.P's surgery to make an appointment for that day.

If a child's temperature stays very high and cannot be reduced and there are any other contra-indications, the parent/carer will be asked to come immediately to take their child to the local casualty department or G.P's surgery. If parents or emergency contacts cannot attend in a reasonable time an ambulance will be called.

Children who have been seen by their G.P. and prescribed antibiotics can be brought into nursery providing they do not have a communicable disease or notifiable infection as listed in the Guidance on Infection Control In Schools and other Child Care Settings published by the Health Protection Agency available on www.hpa.org.uk A Supervisory member of staff will administer antibiotics, only after a signed consent on a Medicine Chart has been completed by a child's parent/carer.

Children and Staff will be excluded from nursery if they have diarrhoea and sickness until 48 hours after cessation of symptoms
For all other infections exclusion will be for the period recommended on the Guidance on Infection Control In Schools and other Child Care Settings published by the Health Protection Agency available on www.hpa.org.uk

Any communicable disease or notifiable infection where the Health Protection or Public Health Departments recommends the child should not attend nursery.

We reserve the right to exclude children whom the Nursery Manager, Deputy or Third in Charge feel are not well enough to be at nursery.

We have a duty to inform immediately Ofsted/CSSIW, the Chief Environmental Health Officer for the Borough Council in which the premises are located, and the Consultant for Communicable Disease Control of the occurrence of all communicable diseases and suspected outbreaks of infection including food poisoning and more than 3 cases of diarrhoea and sickness amongst children being looked after, any person assisting in looking after such children, or any person living at those premises. Any child who appears to be suffering from a communicable disease or condition shall be refused admission to the premises. Parents will be informed by a notice in the entrance area if we are notified of a child with a notifiable infection or communicable disease.

Senior members of staff will only administer medication and forms will be dated, initialled by the senior staff and a witness.

Parents must inform the Nursery Manager of any allergies their child may have.

2.0 Readers Panel

Readers Panel consist of:

Kirsty Jenkins, Nursery Director

Chantelle Coulson, Nursery Manager

Jodie Colman, Nursery Manager

Rachael Thomas, Nursery Manager

Leanne Young, Nursery Manager

Gabrielle Powley, Nursery Manager